

**REGULAR TERM  
REGULAR SESSION  
SEPTEMBER 13, 2022**

On this the 13<sup>th</sup> day of September 2022, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Dennis Karl	Comm. Pct. #4
Erin Rodriguez	Deputy Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from August 23, 2022 and September 6, 2022 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for FY2022 Budget, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the budget amendments, line-item transfers and revenue certification for FY 2022 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Consider Amendment 1 for the Subaward Agreement with the Institute for Intergovernmental Research in the Southwest Border Rural Law Enforcement Assistance Program extending the Agreement until June 30, 2023, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Hunt to approve Amendment 1 for the Subaward Agreement with the Institute for Intergovernmental Research in the Southwest Border Rural Law Enforcement Assistance Program extending the Agreement until June 30, 2023. Motion carried.

Clerk's Note: A copy of the amendment on file among exhibits of Commissioners' Court.

**Accept, certify & budget in FY2023 budget, the Texas Book Festival (TBF) Collections Enhancement Grant for children's books in the amount of \$2,500, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to accept, certify & budget in FY2023 budget, the Texas Book Festival (TBF) Collections Enhancement Grant for children's books in the amount of \$2,500. Motion carried.

Clerk's Note: A copy of the grant letter on file among exhibits of Commissioners' Court.

**Consider Intergovernmental Agreement between the Jackson and Calhoun Counties regarding housing of Jackson County Inmates in the Calhoun County Jail, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve Intergovernmental Agreement between the Jackson and Calhoun Counties regarding housing of Jackson County Inmates in the Calhoun County Jail and authorize the County Judge and Sheriff to sign. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

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**Consider Participating Entity Services Agreement for the Statewide Automated Victim Notification Service (SAVNS), and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Hunt, to approve the Participating Entity Services Agreement for the Statewide Automated Victim Notification Service (SAVNS) and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider Texas Department of Transportation Grant Routine Airport Maintenance Program (RAMP) for State FY 2023, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the Texas Department of Transportation Grant Routine Airport Maintenance Program (RAMP) for State FY 2023 and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the grant on file among exhibits of Commissioners' Court.

**Consider Memorandum of Understanding with Gulf Bend Center for the Mental Health Deputy Program for FY 2023, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Memorandum of Understanding with Gulf Bend Center for the Mental Health Deputy Program for FY 2023. Motion carried.

Clerk's Note: A copy of the MOU on file among exhibits of Commissioners' Court.

**Consider Amendment 1 to the ARPA Funds Allocation to Standard Allowance for Revenue Loss Resolution approved April 12, 2022, increasing the amount awarded by \$4,346 to \$2,866,957, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve Amendment 1 to the ARPA Funds Allocation to Standard Allowance for Revenue Loss Resolution approved April 12, 2022, increasing the amount awarded by \$4,346 to \$2,866,957. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

**Consider Software Support Agreements with Southern Software, for Sheriff's and Correction Department's software systems, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve Software Support Agreements with Southern Software, for Sheriff's and Correction Department's software systems.

Clerk's Note: A copy of the agreements on file among exhibits of Commissioners' Court. Motion carried.

**Consider one-year extended warranty in the amount of \$3,990 on Low Power Radar Trailer and software with Leonardo Company and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the one-year extended warranty in the amount of \$3,990 on Low Power Radar Trailer and software with Leonardo Company and take any necessary action. Motion carried.

Clerk's Note: A copy of the renewal on file among exhibits of Commissioners' Court.

**Consider annual hardware and software coverage on the IBM 8202 model E4D server in the amount of \$3,787 and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Hunt, to approve annual hardware and software coverage on the IBM 8202 model E4D server in the amount of \$3,787 and take any necessary action. Motion carried.

**Consider Contract for Fines and Fees Collection Services with i3-Bearcat, LLC dba Graves Humphries Stahl, Ltd., for Justice of the Peace, Precinct 1 and Justice of the Peace, Precinct 2, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve Contract for Fines and Fees Collection Services with i3-Bearcat, LLC dba Graves Humphries Stahl, Ltd., for Justice of the Peace, Precinct 1 and Justice of the Peace, Precinct 2. Motion carried.

**Consider Certification of 2021-2022 Cybersecurity Awareness Training, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to certify the 2021-2022 Cybersecurity Awareness Training. Motion carried.

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**Consider Contract and Agreement for Secure Short-Term Detention of Juvenile Offenders with Victoria County Juvenile Justice Center, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the Contract and Agreement for Secure Short-Term Detention of Juvenile Offenders with Victoria County Juvenile Justice Center. Motion carried.

**Consider Judge Pro-Tem for FY 2023, and take any necessary action.**

A motion was made by Comm. Hunt, and seconded by Comm. Karl, to appoint Wayne Bubela as the Judge Pro-Tem for FY 2023. Motion carried.

**Set dates for regular Commissioners' Court meeting FY 2023, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Hunt, to keep regular Commissioners' Court meetings for FY 2023 as is, on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 9 a.m. as well as every Tuesday in September. Motion carried.

**Consider approval 2022-2023 employee wages, salaries for elected county and precinct officers, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Hunt, to approve the 2022-2023 employee wages, salaries for elected county and precinct officers. Motion carried.

Clerk's Note: A copy of the wage and salary list on file among exhibits of Commissioners' Court.

**Consider Holiday Schedule, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the 2022-2023 Holiday Schedule as presented with 12 holidays with the addition of 8 hours of floating. Motion carried.

**Consider Payment of County and Precinct bills, payroll and court orders.**

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to pay the County and Precinct bills, payroll and court orders. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Hunt to approve the payroll changes. Motion carried.

<b>COMMISSIONERS' COURT PAYROLL CHANGES</b>					
<i>September 13, 2022</i>					
<b>NAME</b>	<b>DEPARTMENT</b>	<b>TYPE OF CHANGE</b>	<b>HOURLY FROM:</b>	<b>HOURLY TO:</b>	<b>EFFECTIVE DATE</b>
Williams, Michelle	Auditor	Part time	\$0.00	\$28.00	08/31/2022
Dodds, Michael	Jail	Part time	\$0.00	\$18.30	09/14/2022

**Receive various county reports, news and information.**

Court was reminded of the Dedication of the new historical marker on Saturday, September 17, 2022 on the Courthouse lawn. Flu shots will be given on October 10<sup>th</sup> at 8:15 a.m. in the Commissioners' Courtroom. Supervisor training will be held on October 12<sup>th</sup> in the Commissioners' Courtroom.

Court recessed at 9:32 a.m.

Court reconvened at 9:40 a.m.

**Personnel Policy Workshop, and take any necessary action.**

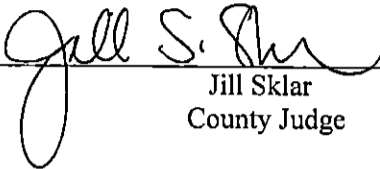
Revisions to the personnel policy were discussed.

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**ADJOURNMENT**

A motion was made by Comm. Bubela, seconded by Comm. Hunt to adjourn at 10:12 a.m.  
Meeting **ADJOURNED**

**APPROVED** this the 27<sup>th</sup> day of September 2022.

  
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Jill Sklar  
County Judge

ATTEST:

  
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Katherine R. Brooks, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

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